

WINSFORD PARISH COUNCIL

DRAFT Minutes of the Meeting of Winsford Parish Council Held on Monday 26th November 2018 at 7.30pm in Winsford Village Hall

PRESENT: Chairman: Colin Wilkins (CW), Vice-Chairman: Kevin Connell (KC)
Councillors: Mel Mileham (MM), Steve Hunt (SH), John Bray (JB), Sarah Little (SL), Patrick Watts-Mabbott (PWM) and Parish Clerk Nic Kemp (NK).
WSC B Heywood (BH), Community Involvement Manager Jane Birch (JBir), and Empty Homes Officer Steve Perry (SP)

The Chairman opened the meeting at 7.30pm, welcoming all to the meeting, and noted no members of the public were present.

18.109.1 Parish Clerk. CW confirmed the item was taken out of order as need to ratify appointment of Clerk at start of meeting. Unanimously agreed to appoint NK as Clerk

18:105 Apologies for non-attendance: WSC Nick Thwaites and SCC Frances Nicholson.

18:106 Declarations of Interest: There were no declarations of interest.

18:107 Minutes of the previous meeting: There were no corrections to the minutes of the Parish Council meeting held on 24th September 2018 which were duly signed by the Chairman. Clerk to ensure that draft minutes are re-circulated following corrections.

18:108 Actions from the previous minutes:

18.108.1 Defibrillator and cabinet up and running - battery has been replaced. Possible electrical fault which needs resetting in the Village Hall. Code number will be given to South West Ambulance Service when we register on their database.

18.108.2 Village Green and Play equipment - Next inspection due November. CW has requested that a Councillor be present during the inspection. Awaiting date. SH will attend inspection to identify corrective actions. Additional charge £35 for inspection with Councillor present.

18.108.3 Zurich Insurance have confirmed they are not running risk assessment course this year, and no dates available for 2019. SH will attend when dates are offered.

18.108.4 Hedge trimming - has not happened. CW and JB to prepare list of landowners, CW to write to each landowner - approximately 20. JB also reports a tree overhanging the road - Highways responsibility - SCC owns bank. CW to contact Lady Wall to confirm.

18.125 Affordable Housing Survey. CW confirmed that the item was taken out of order to allow JBir to give presentation. JBir presented results of the 8 Parishes Affordable Housing Survey. Local people are those with local connections - ie living, working or with family in any of the parishes. Next steps are to identify possible sites and investigate possible links with Community Land Trusts, or Housing Associations. KC to attend Exmoor Rural Housing Network meeting 5 December. PWM to represent Council in future.

18.111 Derelict buildings. CW confirmed that the item was taken out of order to allow SP to give presentation. SP explained his role as Empty Homes Officer and how this related to one property in Winsford. Powers are limited in what action can be taken. Compulsory Purchase, Interim Dwelling Order, or Enforced Sale - all very rarely used. Negotiation preferred method. BH will speak to Cllr Keith Turner - portfolio holder for Housing, and Cllr Steven Pugsley to address at the next Conservative Group meeting.

JBir, SP and BH left the meeting

18.109.2 Laptop and printer. Clerk provided a quote for laptop and software of £368 from PC World. Agreed budget of £400 for clerk to purchase laptop for Council work. Clerk to use own printer and charge expenses on printing.

18.109.3 Salary and Expenses. Salary to be paid either monthly or bi monthly, can be by Standing order, however as is PAYE, then cheque needs to be sent to HMRC each time wages are paid.

18.110 Registered address of bank account. It was retrospectively agreed to change the registered address of the Council Bank accounts to Clerk's address, and to add the Clerk as signatory.

18.112 Planning Applications

18.112.1 Application 6/40/18/116 - East Nurcott - no objection.

18.112.2 Other planning matters - Application for retrospective planning permission recently received - Clerk to forward details to Council.

18.113 Budget for 2019/20. It was agreed that CW, KC, SH and Clerk would meet separately and draft budget prior to next meeting. Clerk to inform District Council that budget will not be completed by 11 Jan as per their request.

18.114 Long Vehicle Signage. Cllr Nicholson had circulated an email of her response to Highways prior to the meeting stating that there was no need for further evidence gathering, all information had been supplied, a sign was being erected in the village, a sign should equally be erected at the opposite end of the lane at Spire Cross, and ENPA had confirmed that signage was a Highways decision. Council in full agreement with Cllr Nicholson.

18.115 Winter gritting and salt bins. SCC have confirmed they will pay for re-fill of bins and bags. All Winsford bins have shovels. JB to ask Chris Jones if he would move the Furzecot bin to Ash Lane to give one among houses and one near speed limit signs.

18.116 Speed limit. Petition nearly completed. CW and SL to visit remaining villagers to ask for signatures to request speed limit signs moved

18.117 Ash Tree. Highways have completed the work. Council recorded a thank you to everyone who helped in chopping the logs, and noted that the villagers who had received the logs had donated to the Remembrance Service flowers.

18.121 Christmas Tree and Carol Singing. CW confirmed that the item was taken out of order to allow MM to review correspondence on item 18.118. Milton Shoot have donated £125, Sue Hayes has donated £100 from the Halloween Bingo and Withycombe Shoot have offered to donate £125 for the tree. SH has tree lights, PWM has flood lights. It was agreed that this is now a PC event. SH to carry out risk assessment prior to event and will manage the event on the day. Clerk to bank donations. CW to collect donation from Withycombe Shoot.

18.118 Yellowcombe Leat. MM and JB reviewed correspondence from Cllr Nicolson, detailing that the feature was a water supply system to Winsford, and therefore not a Highways issue. To be re-raised at next meeting.

18.119 Repair of Vicarage and Packhorse Bridges. With SCC - leave until next meeting.

18.120 LWD Group. Concern is debris in rivers north of the village. Reminder letters will be sent as necessary

18.122 Additional Income. To be discussed at next meeting

18.123 Additional Dog Waste bin. To be positioned in Ash Lane. Clerk provided quote from idverde - Supply £95, Install £75, to empty weekly - £3.60 per week = £187.20 per year. SL to identify possible locations. Clerk to obtain price for additional signs on dog fouling. To be discussed at next meeting.

18.124 Glover Review. MM and KC to prepare and submit required information.

18.126 Mobile telephone mast. CW reported he had been advised that as new masts have to be 4G, the proposed installation had been delayed and would now be located in a field. SH to ask for update from project manager.

18.127 Financial report and approval of payments. As Clerk is awaiting transfer of registered address to be processed, does not have full visibility on balances, so closing balances are provisional.

It was agreed:

To pay Adrian Morris and Partners £168 for tree reduction in the Children's Play Area

To pay Mike Hillier £168 for work at the village car park and £195 for work on the village green

To reimburse Cllr Mileham £150 for a replacement battery for the defibrillator

To pay Jon Richardson £45.23 for the annual fee for the Winsford website server

To reimburse Cllr Wilkins £25 for the poppy wreath and £69.90 for shovels for the salt bins

18.128 Correspondence and Emails. Council has been notified by parishioner of a collapsing wall on the bank of the River Exe. South West Water have raised a job number but have not yet attended to the repair.

18.129 Committees. No reports

18.130 Trustee for Henry Leigh Trust. Keith Lyndop has agreed to be the nominee for the Henry Leigh Trust. Clerk to notify Trust

18.131 Date of next meeting. Monday 28 January 2019 at 7.30pm in Winsford Village Hall

There being no further business, the Chair thanked everyone for attending, and closed the meeting at 10.00pm.

Date.....

Signed.....