

Winsford Village Hall

Minutes of the WVH Trustees' Committee Meeting on Tuesday 15th January 2019 at 7.30pm

**Present**

Sue Hayes (SH) Chairman and Booking Secretary  
Ian Whybrow (IW) Treasurer  
John Titcombe (JT)  
Helen Richardson (HR)  
Carol French (CF)  
Debbie Debney (DD)  
Sue Brooks (SB) Secretary

**1. Apologies**

There were no apologies for absence

**2. Approval of Minutes**

The minutes of the committee meeting held on 16th October 2018 were approved and duly signed by SH

**3. Matters arising from the minutes**

Charity Commission Annual Report- SB has filed the report for the current year, online.

Painting of the hall exterior - SB has confirmed the quote received from David Wilson and his quote for the rendered walls is expected by the next meeting.

The piano wheels are now in place.

All other items are covered elsewhere on the agenda

**4. Treasurer's Report**

Cash balance

IW reported that the cash balances as at 15th January 2019 were;

Current Account	£25,606
Reserve Account	£3,051
CCLA Account	£9,205
Total	£37,862

The cash position therefore remains satisfactory. The annual fete has contributed to an increase in cash on hand since the March year end of £2,189.

Income and expenditure

Income for the year to date before fundraising is £4,270 and general expenditure is £5,119. The shortfall of income against general expenditure therefore is £849.

## **5. Electrical Testing**

The electrical testing was carried out by Hobbs in December and the hall has failed the 5Yr test due mainly to the requirement for a new consumer unit with 100% (rather than 50%) RCD protection and battery units on the emergency lights not lasting the required 2 hours after the mains is turned off. A quote was submitted and Exe Valley Electrical were asked to produce comparative quotes (one for just the emergency lights, not strictly within the 5yr test requirement). The committee agreed to accept the Exe Valley Electrical quotes and to add the 5 remaining emergency lights to avoid future failure.

IW advised that the fuse board could be more sensitive as a result of the upgrade to any items bought into the hall for use by clubs etc will need to allow time to check before use.

## **6. Field Agreement**

Mrs Hughes (aided by Sue and David Wilson) has been unable to take up the agreement for the coming year however Hilary and Bob Geisinger have expressed an interest in keeping donkey/donkeys. The Donkey Sanctuary will assess suitability and provide training and if successful then it was suggested that an amended contract will be issued for a trial period of 3 months and rolled-over as required.

## **7. Broadband Contract and other Utilities**

The 2 yr contract for BT broadband has now expired and has been replaced with a more expensive monthly tariff. IW's initial assessment is that we ought to be able to secure a far cheaper deal, depending on whether the hall is designated as a business user. CF agreed to look into this and to see if BT can be persuaded to offer a cheaper tariff.

Water rates - Wessex Water inspected the water pipes and advise that non-return valves need to be fitted. Once SH has received their letter a plumber can be organised.

Electricity is provided by Scottish and Southern on a long-term contract, not yet up for renewal.

## **8. Building Maintenance**

SH reported that the damaged down-pipe repair is still in hand and the contractor (Blackmore's) will be reminded.

## **9. Website and Marketing**

HR has removed past contact details and is updating the website to remove non-existing clubs and activities. It was agreed to check the site at future meetings. Current clubs will be encouraged to contact Helen for amendments.

## **10. Activity Schedule Review**

Up to date, or covered elsewhere

## **11. Future Events**

22nd February - Exmoor Staghounds bangers and mash quiz night

1st March - Beatles Tribute evening

6th April - Easter Coffee Morning and Sale

13th April - Easter Bingo

## **12. AOB**

SH requested that a letter be sent to Mrs Hughes thanking her for her field tenancy, as well as Sue and David Wilson who helped in the management.

HR reported that, sadly, the playgroup has struggled with attendance and been dissolved. The local pre-schools are open all day on Mondays and funding for 2 yr olds now means that there is adequate provision. The balance of funds will be passed to the village hall and it was resolved that this would be donated towards replacement of the rubber play surface under the village swings. The toys will remain in the hall for general use unless the cupboard space is required.

Given the nature increased hall running costs it was proposed that hall fees be reviewed at the AGM. They have remained unchanged for the last 10 years. It will be an agenda item.

## **13. Date of next meeting**

Tuesday May 7th 2019 at 7 p.m. (Trustees meeting)

Tuesday May 7th 2019 at 7.30 p.m. (AGM)